



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.
Current instructions, forms, handouts and other useful resources are located at
<http://www.ode.state.or.us/search/results/?id=231>

College: Clackamas Community College	Date: 4/21/2017
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CAREER LEARNING AREA

<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input type="checkbox"/> Business & Management	<input type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION

APPROVED Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small>	APPROVED CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small>			APPROVED Recognition Award	Current Credits
	<u>6-digit CIP</u>	<u>7th digit</u>	<u>8th digit</u>		
AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Retail Management Expanded Certificate	52.1803			<input checked="" type="checkbox"/> Certificate of Completion	45-48

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program**	<input checked="" type="checkbox"/> Curriculum Revision	Revision in Program Credits	
<input type="checkbox"/> Title Change for Program		<i>Proposed</i> Total Credits:	
Proposed AAS Title:			
Proposed OPTION Title:			
Proposed Certificate Title:			
<input type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i>		
Suspension Effective Date:			

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

CURRENT CURRICULUM 2016-17 [List entire curriculum as last approved]				PROPOSED CURRICULUM 2017-18 [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
Fall Term							
BA-285	Human Relations in Business	44	4				
BA-131	Introduction to Business Computing	44	4				
COMM-111	Public Speaking	44	4				
WR-101 or WR-121	Communication Skills: Occupational Writing English Composition	33-44	3-4				
Winter Term							
BA-214 or BA-205	Business Communications Business Communications with Technology	33-44	4				
BA-206	Management Fundamentals	44	4				
BA-217 or BA-272	Budgeting for Managers Financial Analysis, Accounting, and Budget Forecasting (Retail)	33-44	4	BA-217	Budgeting for Managers	33	3
BA-223	Principles of Marketing	44	4				
Spring Term							
BA-224	Human Resource Management	44	4				
BA-249	Retailing	33	3				
BA-104 or MTH-105	Business Math Introduction to Contemporary Math	33 44	3 4				
--	Any BA/BT course not already included in the Retail Management program		3-6				
*For this certificate, BA-104 meets the Related Instruction Computation requirement.							
Courses in this program can be applied to partially satisfy elective requirements in the Business AAS degree.							
TOTAL CURRENT CREDITS:			45-48	TOTAL PROPOSED CREDITS:			45-48

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Chief Academic Officer or PTE Dean Signature		Date	4/24/17